Agenda April 18, 2016

Exec board platform presentations - 15 minutes

Deadline dates, etc

* April 29 - all forms and additional information (optional forms) need to be turned into Jeff
* May 23 - Jeff sends ratings to HR/State

Filling out Form 3

* Explanation on understanding, completing and submitting SS/GG Form 3 (due April 29)
* Providing data to support goal
* SS/GG Planning outline for Form 3

Discussion of Optional forms

* Profile (Form 2)
* Self Reflection (Form 4)
* Tough to See in a Walkthrough (Jeff’s form)

When you complete and submit Eval forms -the best way is to Share forms via Google Drive with Jeff or Email to Jeff

Digital is better

Small groups:

Accessing Illuminate pre-made reports to find results

Creating Illuminate reports by creating a custom report

Look for more information soon:

Flex PD opportunities for support on using Excel and Illuminate

Make-up: Thursday April 21, 2016 at 2:30pm, Media Center Conference Room